



ANANDA THEIKDI SUHTOOPAN-BUDDHA STATUE PROJECT

\$\$\$ FINANCE \$\$\$

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- The Finance Team is established with Dr Yu Yu Tin as Director, Mrs Theingi Tin as Assistance Director and Mrs Tin Mie Mie Kyaw as the Manager.
- The Finance Team member will cooperate with the accountant, Database Administrator, etc.
- The responsibility of the Finance Team is to open the bank account and to manage the internet banking, cheque book, merchant facilities, on-line donation and on-line sales, direct debit payment, donation data base, receipt , etc.
- Professional accountant will be engaged for ATO submission. There will be an external auditor for annual audit. The Finance Team will prepare the Income and Expense Statement, Financial Statement for professional accountant and the external auditor.
- Will update the donation list for the web master to publish on a monthly basis.
- Will prepare and send out the tax deductible receipt for the donations.
- Will organize and set up the accounting software.